

September 7, 2006

MEMORANDUM FOR: Management and Organization Division
Office of the Chief Financial Officer/Chief
Administrative Officer

FROM: Nicholas Leivers
Director
Management and Organization Division

SUBJECT: Certification of NWSI 1-406, New Employee Orientation
Program, Dated September 29, 2003

The Management and Organization Division reviewed National Weather Service Procedural Directive NWSI 1-406, New Employee Orientation Program, and certifies it is current and requires no updating during its FY 2006 biennial review cycle.